

LAND RECORDS COMMITTEE MEETING

June 21, 2006

Oneida County Courthouse  
Committee Room #2 –Second Floor

Rhineland, Wisconsin 54501

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Committee Members

Gary Baier, Chairman  
Jim Sharon

Frank Greb  
Peter Wolk  
David O'Melia

**Call to Order.**

Chairman Baier called meeting to order in accordance with the Open Meeting Law at 8:30 a.m., noting that the meeting notice had been properly posted and that the building and meeting room are handicap accessible. All committee members were present. Staff members present were Romportl, Leighton and Grube.

**Approve Agenda/Minutes.**

Motion/Greb/Wolk approving today's Land Records Committee agenda. All Ayes

Motion/Sharon/Greb approving the minutes of May 10, 2006. All Ayes.

**Discuss/Act/Report on staff member's attendance at land-related meetings/seminars.**

Romportl reported that he and Judy Beyer attended the Roads-Highways-Street Seminar on May 19<sup>th</sup> in Wisconsin Dells and it was very informative. Romportl also reported on the Wisconsin Land Information Association (WLIA) meeting June 8<sup>th</sup> and 9<sup>th</sup> in Elkhart Lake where the topic was access to land information systems and data distribution policies.

**Discuss/Act/Update on Aerial Photography Project.**

Romportl recommended to the committee to accept Phase I of the project and approve payment for Phase I (imagery). Phase II will consist of digitizing the imagery for water bodies, roads, buildings, etc. Delivery of Phase II is expected by September 1<sup>st</sup> 2006. Romportl also indicated that the new aerial will now also be available for viewing on the counties GIS mapping web site.

Motion/O'Melia/Wolk to accept Phase I of the aerial photography project as completed. All Ayes.

**Discuss/Act/Update on Parcel Mapping Project and Contract.**

Romportl reported that SEH just delivered the four section area and staff is reviewing the data. Romportl also reviewed the mapping project budget and the Land Records continuing appropriations with the committee.

**Discuss/Act/Review fee schedule for Land Records maps and data.**

Romportl reported that at the WLIA meeting various counties discussed fee schedules for digital data and found there is little consistency in what counties charge. The committee discussed open records request versus a special request or value added request. Romportl informed the committee that he will be meeting with Corporation Counsel to review the price schedule and issues relating to request for data and will have more information at the next meeting.

**Review/Act on monthly bills, line item transfers, purchase orders, budget surveys and compensatory time reports: a. Real Property b. Register of Deeds c. Land Information**

Leighton and Romportl presented their invoices for payment and monthly reports.

Motion/Greb/Wolk approving the bills and expense vouchers as presented for payment by the Land Information Office and Register of Deeds Office. All voted aye.

**Public Comment/Communications.**

Romportl informed the committee there was a Buildings and Grounds meeting that discussed taking responsibility for some of the land sales activity and felt this should be discussed when Forestry and Land Records meet for the possibility of transferring the land sales out of Forestry.

**Discuss/Act on date of next meeting.**

The next monthly meeting will be held on Wednesday, July 12<sup>th</sup> at 8:30 a.m.

**Items to be included on next agenda:**

Normal agenda items as well as updates on parcel mapping and aerial photography projects and land sales.

**Adjourn:** Motion/O'Melia/Greb to adjourn the meeting at 9:53 a.m. All voted aye.

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Gary Baier  
Chairperson

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Michael J. Romportl  
Staff Chairperson